



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

March 2, 2026

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on March 2, 2026, with Chairman Ryan R. Rundell, Commissioner Jack G. Miller, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. Commissioner Marty J. Hall was absent. List of attendees is attached.

9:00 AM - PUBLIC COMMENT SESSION

Time was allowed for public comment. No comments were made.

9:10 AM - COLUMBIA COUNTY CORONER

Maci Hopwood was present to discuss draft expense forms for indigent clients. The draft forms were presented and reviewed.

Commissioner Miller moved to adopt the indigent final expense request and documentation forms. The motion unanimously carried.

9:20 AM - COLUMBIA COUNTY PUBLIC WORKS

Grant Morgan was present to recommend the award for the re-bid project of the Kellogg Hollow Road Phase II to the responsible low bidder, Don Jackson Excavation, LLC. Grant informed the Board that the bids were challenged but after confirming with legal counsel, the bid was accurate and can be awarded.

Commissioner Miller moved to award the bid for the Kellogg Hollow Road Phase II to the responsible low bidder, Don Jackson Excavation, LLC and authorize the chair to sign. The motion unanimously carried.

9:30 AM - COLUMBIA COUNTY SUPERIOR COURT

Krissy Chapman presented two job descriptions for approval. The descriptions were amended to reflect changes in hours and classification for superior court employees.

Commissioner Miller moved to approve the amended job descriptions for the Chief Deputy Clerk and Deputy Clerk as presented. The motion unanimously carried.



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9:45 AM - HISTORICAL DAYTON DAYS - LOYAL BAKER

Loyal Baker was present to inform the Board of the dates for the Historical Dayton Days rodeo for 2026. An application for hotel/motel funds will be submitted prior to the event.

10:00 AM - COLUMBIA COUNTY EMERGENCY MANAGEMENT/E911

Nancy Berentsen and Desi Lockard were present to give updates for the Emergency Management and Dispatch departments. No action was taken.

10:10 AM - COLUMBIA COUNTY HUMAN RESOURCES

Kristi Zinn presented two job descriptions for review and discussed filling the upcoming open position of HR Director. The HR Director position will be shelved, and the manager position will be advertised for.

Commissioner Miller moved to approve the job description for the Human Resources Manager/Risk Manager as presented. The motion unanimously carried.

At 10:05 am, an executive session was held for 30 minutes with Nick Ward and Kristi Zinn to discuss litigation pursuant to RCW 42.30.110(1)(i). The session closed at 10:25 am; no direction was given, no action was taken.

At 10:25 am, an executive session was held for 25 minutes with Kristi Zinn to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 10:50 am; direction was given, no action was taken.

MISCELLANEOUS

A bid opening was set for April 6, 2026 at 10:00 am for the legal newspaper of record.

Commissioner Miller moved to approve the meeting minutes of February 17 & 23, 2026. The motion unanimously carried.

There being no further business to come before the Board, the meeting was duly declared adjourned at 10:55 am.

Submitted by:

A handwritten signature in cursive script, appearing to read "Virginia Schmidt".

Virginia Schmidt
Clerk of the Board

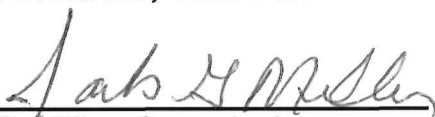


**MINUTES OF THE REGULAR MEETING OF THE COLUMBIA
COUNTY BOARD OF COMMISSIONERS**

Approved:



Ryan R. Rundell, Chairman



Jack G. Miller, Commissioner

ABSENT

Marty J. Hall, Commissioner

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 3-2-26

Place/Room:

Please Print Name: RR + JM, VS, AK		Time:
1 Dave Schreck		
2 Grant Morgan		
3 Larry Zalaznek		
4 Simmerdeep Kaur (-)		
5 Maci Hopwood		
6 Stephanie Koen		
7 Grant Morgan		
8 Nick Word		
9 Krissy Chapman		
10 Kristi Zinn		
11 Royal Baker		
12 Karly A Arzen		
13 Charlotte Baker		
14 Desi Lockard		
15 Nancy Berentsen		
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