



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

December 1, 2025

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on December 1, 2025, with Chairman Marty J. Hall, Commissioner Jack G. Miller, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

9:00 AM - PUBLIC COMMENT SESSION

Time was allowed for public comment. No comments were made.

9:10 AM - PORT OF COLUMBIA

Shane Laib and Sean Thurston were present to request advertising funds from the Hotel/Motel fund for the Spokane Golf Show in 2026. A review of the golf show in 2025 was given.

Commissioner Rundell moved to approve the request for Hotel/Motel lodging tax funds for the Touchet Valley Golf Club in the amount of \$3,500 for the 2026 Spokane Golf Show. The motion unanimously carried.

9:30 AM - PUBLIC HEARING: LEVY CERTIFICATIONS

A public hearing was held at 9:30 am to discuss the proposed levy certifications for Current Expense, Road and EMS District. A list of those present is attached. The proposed certifications were reviewed and time was allowed for public comment. Treasurer Tammy Ketterman was present to answer questions. The hearing closed at 9:35 am.

Commissioner Rundell moved to adopt Resolution #2025-26 for the Current Expense levy, and authorize the chair to sign the certification. The motion unanimously carried.

Commissioner Miller moved to adopt Resolution #2025-27 for the County Road levy, and authorize the chair to sign the certification. The motion unanimously carried.

Commissioner Rundell moved to adopt Resolution #2025-28 for the EMS District levy, and authorize the chair to sign the certification. The motion unanimously carried.

Commissioner Miller moved to approve the levy certifications for the 2026 taxing districts. The motion unanimously carried.



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9:50 AM - COLUMBIA COUNTY AUDITOR

Auditor Will Hutchens was present to request public hearings for the adoption of the 2026 budgets and to amend the 2025 budgets.

A public hearing was set for December 15th, 2025 at 10:15 am to amend the 2025 budgets.

A public hearing was set for December 15th, 2025 at 10:30 am to adopt the 2026 budgets.

A discussion was held regarding a COLA for county employees.

Commissioner Rundell moved to approve a 2% COLA for employees, which does not include represented, or contracted, employees. The motion unanimously carried.

10:00 AM - COLUMBIA COUNTY PUBLIC WORKS

A bid opening was held for the 2026 fuel contracts (countywide cardlock, 2 years.) The following bids were opened:

Valleywide - Total: \$224,067.30
Coleman Oil - Total: \$222,152.50

Bids will be reviewed for accuracy and recommended for award at the next meeting.

Grant Morgan held a discussion regarding the 6-year transportation plan, annual construction program and seasonal road closures.

Commissioner Miller moved to adopt Resolution #2025-30 for the 6-year transportation plan and annual construction program. The motion unanimously carried.

Commissioner Rundell moved to adopt Resolution #2025-32 in the matter of seasonal road closures. The motion unanimously carried.

10:30 AM - COLUMBIA COUNTY EMERGENCY MANAGEMENT

Nancy Berentsen and Desi Lockard were present to give general updates for the Emergency Management department, to include being awarded a grant from the Wildhorse Foundation, and a new hire in Dispatch.



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10:40 AM - COLUMBIA COUNTY HUMAN RESOURCES

Kristi Zinn held a discussion regarding children in the workplace and the direction of the risk group to adopt a policy due to liability concerns. The policy was tabled until December 15th.

Kristi discussed the fees that will be charged to the county for employees that waive county insurance and asked for direction from the Board.

Commissioner Rundell moved to approve the county absorbing fees for county employees that waive insurance benefits in the amount of \$70.26 per employee, in 2026. The motion unanimously carried.

EXECUTIVE SESSION: PERSONNEL RCW 42.30.110(1)(G)

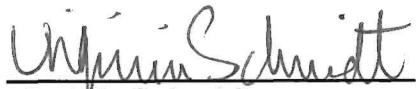
At 11:13 am, an executive session was held for 17 minutes to discuss personnel pursuant to RCW 42.30.110(1)(g). At 11:30 am, the session was extended by 30 minutes. The session closed at 12:00 pm; direction was given, no action was taken.

MISCELLANEOUS

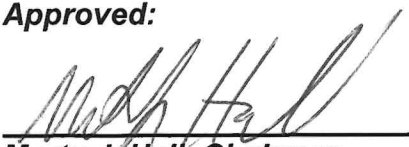
Commissioner Miller moved to approve the meeting minutes of November 17 & 24, 2025. The motion unanimously carried.

Commissioner Rundell moved to adopt Resolution #2025-29 in the matter of authorizing the collection for the Soldiers and Sailors fund for 2026. The motion unanimously carried.

There being no further business to come before the Board, the meeting was duly declared adjourned at 12:00 pm.

Submitted by: 
Virginia Schmidt
Clerk of the Board

Approved:

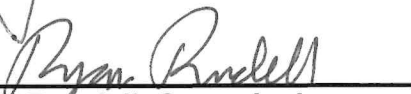

Marty J. Hall, Chairman



**MINUTES OF THE REGULAR MEETING OF THE COLUMBIA
COUNTY BOARD OF COMMISSIONERS**



Jack G. Miller, Commissioner



Ryan R. Rundell, Commissioner

COLUMBIA COUNTY COMMISSIONERS

MEETING SIGN-IN SHEET

Meeting Date: 12-1-25

Place/Room:

SCANNED

Please Print Name: BOCC + VS + AK		Time: 9am
1	Dave schreck	
2	Denise Hoon	
3	Melanie Mings	
4	Tammy Ketterman	
5	Sean Thurstan	
6	Jermory Phinney	
7	Will Hutchens	
8	Grant Morgan	
9	Desi Lockard	
10	Nancy Bernsten	
11	Nick Ward	
12	Stephanie Komen	
13	Carla Rowe	
14	Kristi Zinn	
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