



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

September 15, 2025

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on September 15, 2025, with Chairman Marty J. Hall, Commissioner Jack G. Miller, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

9:00 AM - PUBLIC COMMENT SESSION

Public comment was taken by a citizen regarding dog bites in the County. Fred Clark made comments regarding right-of-way to water pipes on his property and weed control on the North Touchet Rd.

9:10 AM - DEPARTMENT HEAD MEETING

A department head meeting was held to discuss activities of the county departments; no action was taken. Delphine Bailey was presented a plaque in honor of her retirement after almost 20 years of service with the County. No action was taken.

9:50 AM - COLUMBIA COUNTY TREASURER

Carla Rowe presented a resolution requesting an increase to the Treasurer's change fund.

Commissioner Miller moved to adopt Resolution #2025-20 in the matter of increasing the Treasurer's change fund to \$500. The motion unanimously carried.

10:00 AM - COLUMBIA COUNTY PROSECUTING ATTORNEYS OFFICE

Jennine Christensen was present to discuss two upcoming opioid settlements if the County should choose to join the settlements.

Commissioner Rundell moved to authorize the Board to sign the actions with Purdue Pharmaceuticals and Sackler Family Estate Settlements. The motion unanimously carried.

10:10 AM - COLUMBIA COUNTY PUBLIC WORKS

Grant Morgan presented and discussed the Rural Road Safety Plan.



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

Commissioner Rundell moved to approve the 2025 Local Rural Road Safety Plan. The motion unanimously carried.

Grant discussed the need for a public hearing to hear comments on potentially changing the speed limits on North Touchet Road.

A public hearing was set on October 6th at 9:30 am, to hear comments on the proposed speed limit changes on North Touchet Road.

10:30 AM - COLUMBIA COUNTY PLANNING AND BUILDING

A public hearing was held at 10:30 am to discuss the proposed updates to the comprehensive plan. A list of those present is attached. The proposed amendments and docket enabling ordinance were reviewed and time for public comment was allowed. The hearing closed at 10:42 am.

Commissioner Rundell moved to approve Ordinance 2025-03 revising county code as part of the 2025 Annual Comprehensive Plan amendment. The motion unanimously carried.

Dena Martin, present virtually, and Andy Plieth presented suggested changes to the VSP contract.

Commissioner Rundell moved to authorize the chair to sign the K2609 VSP Contract Amendment with the Conservation Commission. The motion unanimously carried.

10:50 AM - COLUMBIA COUNTY HUMAN RESOURCES

Kristi Zinn was present to review edits to the 2025 Compensation Philosophy, to include dates of service and removing redundant wording.

Commissioner Miller moved to adopt the amended 2025 Compensation Philosophy as suggested. The motion unanimously carried.

At 10:50 am, an executive session was held for one hour and ten minutes with Kristi Zinn to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 12:04 pm; direction was given, no action was taken.

12:00 PM - BREAK FOR LUNCH

At 12:04 pm, the Board recessed until 3:00 pm.

At 3:00 pm, the Board reconvened.



**MINUTES OF THE REGULAR MEETING OF THE COLUMBIA
COUNTY BOARD OF COMMISSIONERS**

3:00 PM - COLUMBIA COUNTY PUBLIC WORKS

At 3:00 pm, an executive session was held for 1 hour with county representatives and Kevin Wesley, virtually, to discuss collective bargaining strategy pursuant to RCW 42.30.140(4)(b). The session closed at 3:40 pm; direction was given, no action was taken.

MISCELLANEOUS

Commissioner Miller moved to approve the meeting minutes of September 2 & 8, 2025. The motion unanimously carried.

Commissioner Rundell moved to approve the August warrants #49509-49910 (excluding districts) and direct deposits in the amount of \$2,034,571.73. The motion unanimously carried.

A brief discussion was held regarding finding indigent defense counsel to cover the contracts for district court and superior court.

There being no further business to come before the Board, the meeting was duly declared adjourned at 3:45 pm.

Submitted by: Virginia Schmidt
Virginia Schmidt
Clerk of the Board

Approved:

Marty J. Hall
Marty J. Hall, Chairman

Jack G. Miller
Jack G. Miller, Commissioner

Ryan R. Rundell
Ryan R. Rundell, Commissioner



**Washington State
Liquor and Cannabis Board**

Washington State Liquor and Cannabis Board
Licensing Division: Alcohol Unit
1025 Union Ave SE, P.O. Box 43098
Olympia, WA 98504-3098
Customer Service: (360) 664-1600
Fax: (360) 753-2710 Website: www.lcb.wa.gov

NOTICE OF SPECIAL OCCASION LICENSE APPLICATION

RETURN THIS NOTICE TO: LARESPONSE@LCB.WA.GOV

September 16, 2025

To: COLUMBIA COUNTY COMMISSIONERS

Organization Name: DAYTON CHAMBER OF COMMERCE

Organization Address: 202 E MAIN ST, DAYTON, WA, USA, 99328-0022

Contact Name: BELINDA LARSEN

Contact DOB: 5/12/1960

Contact Phone: 208-305-5074

Special Occasion #: 035042

Event Date(s)/Time: 11/6/2025 – 11/6/2025; 5:30 PM - 9:30 PM

Event Location(s): COLUMBIA COUNTY FAIRGROUNDS - 102 FAIRGROUNDS LANE, DAYTON, WA 99328

A SPECIAL OCCASION LICENSE ALLOWS THE ORGANIZATION TO:

- ☐ Sell beer for consumption at the above specified date, time, and location.
- ☐ Sell wine for consumption at the above specified date, time, and location.
- ☐ Sell spirits by the individual serving for consumption at the above specified date, time, and location.
- ☐ Sell beer, wine and spirits in unopened bottles or packages in limited quantities for off premise consumption at the above specified date, time, and location.

You have 20 days from the date of this notice to provide input regarding this application. If we do not receive a response within 20 days, we will assume you have no objections to the issuance of the license. If you need additional time to respond, you must submit a written request with your reason(s) for an extension of up to 20 days.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of the applicant? | YES ☐ | NO ☐ |
| 2. Do you approve of the event location? | YES ☐ | NO ☐ |

If you have indicated disapproval of the applicant, location, or both, please submit a statement of all facts on which your objection(s) are based.

Date

Signature of Mayor, City Manager, County Commissioner or Designee

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 9-15-25

Place/Room:

Please Print Name: BOCC + VS + ALK	Time: 9am
1 Dave Schreck	
2 Tammy Kutterman (2)	
3 Mel Mings (2)	
4 Dasi Lockard	
5 Andy Pluth	
6 Diane Dill (2)	
7 Kristi Zinn	
8 Erick Bengel	
9 Grant Morgan	
10 Elkhorn (2)	
11 Dana Martin (2)	
12 Krissy Chapman (2)	
13 Kristen Thorsen (2)	
14 Theresa Wolford	
15 Lisa Norris (2)	
16 Joe Helm	
17 Jan Strobbeln	
18 Dolphin Bailey	
19 Tim Duke	
20 Jennie Christensen (2)	

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 9.15.25

Place/Room:

cont. pg. 2

Please Print Name:	Time:
1 Judge Boggs (2)	
2 Carla Rowe	
3 Will Hutchens	
4 Fred Clark	
5 Amber Phinney	3pm
6 Kevin Wesley (2)	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	