



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

August 18, 2025

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on August 18, 2025, with Chairman Marty J. Hall, Commissioner Jack G. Miller, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

9:00 AM - PUBLIC COMMENT SESSION

Time was allowed for public comment. No comments were received.

9:10 AM - DEPARTMENT HEAD MEETING

A department head meeting was held to discuss activities of the county departments; no action was taken.

9:50 AM - COLUMBIA COUNTY PLANNING AND BUILDING

Dena Martin was present to request a letter of support from the county for the Periodic Update Grant as well as the scope of work to accompany the grant application.

Commissioner Rundell moved to sign the letter of support for the Periodic Update Grant. The motion unanimously carried.

A public hearing was set for September 15th at 10:30 am, to hear comments on the annual updates to the 2025 docket enabling ordinance.

Dena gave updates on the FCAAP Implementation grant and the open positions within the Planning and Building Department. The Board directed Dena to keep the permanent position of the building inspector as a 32-hour position, unless a change is needed in the future.

10:15 AM - COLUMBIA COUNTY/WSU EXTENSION

Commissioner Rundell moved to authorize the Chair to sign the Memorandum of Agreement with WSU regarding the regional agronomist director position. The motion unanimously carried.

Lisa Norris held a brief discussion regarding the 2026 budget concerning the regional agronomist position, which was recently filled.



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10:25 AM - COLUMBIA COUNTY BOARD OF HEALTH

At 10:20 am, the Board of Commissioners recessed. At 10:25 am, the Board of Health convened.

Meeting Minutes of the Board of Health are available upon request.

Jan Strohbehn informed the Board that Delphine Bailey will be retiring in September after almost 20 years of employment with the County.

At 10:40 am, the Board of Health adjourned and the Board of Commissioners reconvened.

MISCELLANEOUS

Commissioner Miller moved to approve the meeting minutes of August 4 & 11, 2025. The motion unanimously carried.

Commissioner Rundell moved to approve the use of the Hotel/Motel funds in the amount of \$12,500 for the 150th anniversary celebration of Columbia County. The motion unanimously carried.

Commissioner Rundell moved to approve the July warrants #48706-49508, excluding districts, and direct deposits \$2,085,782.63. The motion unanimously carried.

No comment on the liquor license application for Hawk and Vine Vinters, LLC.

Commissioner Rundell moved to approve the job description updates for the Public Works department for the following positions: Assistant Public Works Director/Business Manager, CR Temp Labor, County Road Foreman, Transfer Station Lead Operator, Shop Foreman/Mechanic, CR Business Manager, Senior GIS Specialist, Office Engineering Technician II, Office Engineering Technician IV, CR Engineering Project Manager, Lead CR Operator, CR Operator 1 (Non-CDL), CR Operator 1 (CDL), CR Assistant Business Manager, CR Administrative Assistant, County Engineer, County Land Surveyor/Engineering Manager. The motion unanimously carried.

There being no further business to come before the Board, the meeting was duly declared adjourned at 10:45 am.



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COUNTY BOARD OF COMMISSIONERS**

Submitted by: Virginia Schmidt
Virginia Schmidt
Clerk of the Board

Approved:

Marty J. Hall
Marty J. Hall, Chairman

Jack G. Miller
Jack G. Miller, Commissioner

Ryan R. Rundell
Ryan R. Rundell, Commissioner

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 8-18-25

Place/Room: 90

Please Print Name: BOCC + VS + AL		Time: 9am
1	Erick Benga/	
2	Joe Helm	
3	Will Hickens	
4	Grant Morgan	
5	Nancy Bernstein	
6	Desi Lockard (2)	
7	Norris Gregoire (2)	
8	Mel Mings	
9	Kristi Zinn	
10	Kristy Chapman	
11	Dana Martin	
12	Tim Dylke	
13	Carla Rowe	
14	Lisa Norris	
15	Diane Pili	
16	Dale Slack (2)	
17	Jan Stobbs (2)	
18	Chuck Belany	Both 10:25am
19	Delphine Bailey (2)	
20	Nancy Langhorne	

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 8-18-25

Place/Room: cont pg. 2

Please Print Name:	Time:
1 Jessica Helm	
2 Kristin Thorcast	
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