



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

July 21, 2025

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on July 21, 2025, with Chairman Marty J. Hall, Commissioner Jack G. Miller, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

9:00 AM - DEPARTMENT HEAD MEETING

A department head meeting was held to discuss activities of the county departments, such as new employees, road projects and the resignation of Prosecuting Attorney Dale Slack. No action was taken.

9:40 AM - COLUMBIA COUNTY PLANNING AND BUILDING

Dena Martin presented an amended job description for the temporary building official/fire marshal/code enforcement position; adjusting the hours to 32 hours.

Commissioner Miller moved to approve the amended job description for the temporary building official/fire marshal at 32 hours. The motion unanimously carried.

9:45 AM - COLUMBIA COUNTY AUDITOR

Auditor Will Hutchens presented Resolution #2025-17 for adoption and explained the need to increase the Auditor's petty cash fund to \$700.

Commissioner Miller moved to adopt Resolution #2025-17 in the matter of increasing the Auditor's petty cash fund. The motion unanimously carried.

Will stated the need to adjust certain budgets and requested to set a public hearing.

A public hearing was scheduled to be held on Monday, August 4, 2025, at 10:00 am.

9:50 AM - COLUMBIA COUNTY FINANCE COMMITTEE

Will Hutchens and Carla Rowe were present as the Finance Committee to give the 2nd quarter review. Will discussed the upcoming budgetary season. No action was taken.



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10:30 AM - COLUMBIA COUNTY FIRE DISTRICT #3

A discussion was held regarding forming an advisory committee to include the fire districts, emergency management and other involved entities and departments. A resolution or an ordinance would be needed to legally form the committee. Input from the Prosecuting Attorney will be sought for a quarterly committee meeting.

10:45 AM - COLUMBIA COUNTY PUBLIC WORKS

Grant Morgan and Tyler Huff were present to discuss the facilities ER&R fund. Grant proposed separating the facilities' equipment/vehicles from the general ER&R fund. If approved, the changes will take place in 2026. Further discussions will be held.

11:15 AM - EXECUTIVE SESSION: COLLECTIVE BARGAINING STRATEGY SESSION RCW 42.30.140(4)(b)

At 11:20 am, an executive session was held for 10 minutes to discuss collective bargaining strategy pursuant to RCW 42.30.140(4)(a). The session closed at 11:30 am; no direction was given, no action was taken.

11:30 AM - COLUMBIA COUNTY BOARD OF HEALTH

The Board of Commissioners recessed and the Board of Health convened at 11:30 am.

Meeting minutes of the Board of Health are available upon request.

At 11:55 am, the Board of Health adjourned and the Board of Commissioners reconvened.

11:55 AM - COLUMBIA COUNTY PUBLIC HEALTH

Jan Strohbehn presented a payroll change form due to completion in training and terms of employment.

Commissioner Miller moved to approve the payroll change form for Kristen Thorstenson for 2 steps as presented and agreed upon in the letter of employment. The motion unanimously carried.

Jan led a discussion regarding opening the financial business manager position, which is included in the budget and has been vacant for some time. The Board had no objection to posting the position.



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12:00 PM - BREAK FOR LUNCH

At 12:10 pm, the Board recessed until 6 pm.

6:00 PM - PUBLIC COMMENT SESSION

Time was allowed for public comment.

Grant Morgan hosted the presentation on the local rural road safety plan. Lisa Bornasal and Michael Adams gave a presentation regarding the safety of local rural roads which highlighted the history of the plan and goals for the county in the future.

MISCELLANEOUS

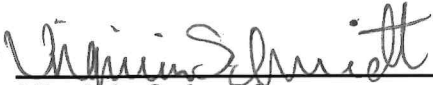
Commissioner Rundell moved to approve the meeting minutes of July 7, 10, and 14, 2025. The motion unanimously carried.

Commissioner Miller moved to approve the June warrants, excluding the districts, #48706-49150 and direct deposits in the amount of \$1,641,353.49. The motion unanimously carried.

Commissioner Rundell moved to sign the updated contract with General Code. The motion unanimously carried.

Commissioner Rundell moved to sign the letter of support for Project Timothy. The motion unanimously carried.

There being no further business to come before the Board, the meeting was duly declared adjourned at 7:20 pm.

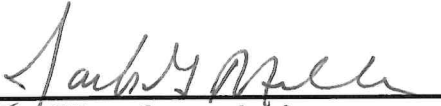
Submitted by: 
Virginia Schmidt
Clerk of the Board

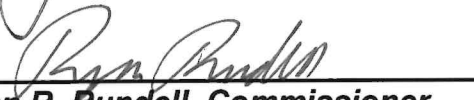
Approved:


Marty J. Hall, Chairman



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COUNTY BOARD OF COMMISSIONERS**


Jack G. Miller, Commissioner


Ryan R. Rundell, Commissioner

SCANNED

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 7-21-25

Place/Room:

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Please Print Name:	Time:
1 Jeremy Phinney	
2 melanie mings (2)	
3 Nancy Leungberg	11:30am B0H
4 Jasmin Helan	
5 chuck Benely	
6 Stephanie Koven	6pm
7 Lisa Bornasal	
8 Mike Mike Mather	
9 Mike Adams	
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Columbia County Commissioners

Meeting Sign-In Sheet

SCANNED

Meeting Date: 7-21-25

Place/Room:

Please Print Name: BOCC + VS + AK		Time: 9am
1 Dave Schrick		
2 Tammy Ketterman		
3 Tyler Huff		
4 Erick Bangel		
5 Nancy Brenden		
6 Lisa Norris (2)		
7 Will Hutchens		
8 Dena Martin		
9 Joe Helm		
10 Carla Rowe		
11 Kristi Zinn		
12 Kim Boggs (2)		
13 Jan Strohecker (2)		
14 Desi Lockard		
15 Grant Morgan		
16 Dale Slack (2)		
17 Krissy Chapman (2)		
18 Tim Dyke (2)		
19 Barbara (2)		
20 Mike Spring		