



MINUTES OF THE SPECIAL MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

July 14, 2025

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A special meeting of the Columbia County Board of Commissioners was held on July 14, 2025, with Chairman Marty J. Hall, Commissioner Jack G. Miller, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

9:00 AM - COLUMBIA COUNTY CORONER

Maci Hopwood presented contracts with neighboring counties to provide autopsy services as needed.

Commissioner Rundell moved to approve the Interlocal Agreement with Spokane County for autopsy services. The motion unanimously carried.

Commissioner Rundell moved to approve the Interlocal Agreement with Benton County for autopsy services. The motion unanimously carried.

Maci discussed purchasing equipment for the Coroner vehicle and provided quotes for the equipment. The Board directed Maci to inquire of grant funds to move forward with purchasing the lower-cost equipment.

9:20 AM - COLUMBIA COUNTY PUBLIC WORKS

Grant Morgan was present virtually to discuss amendments to the six-year transportation improvement program; to include pavement preservation and certain road projects.

Commissioner Miller moved to adopt Resolution #2025-16 in the matter of amending the six-year transportation improvement program for 2025-2026. The motion unanimously carried.

9:30 AM - COLUMBIA COUNTY SHERIFF

Sheriff Joe Helm was present to discuss the surplus sale of the sheriff's boat to the City of Anacortes and to give departmental updates.

Commissioner Miller moved to approve the interlocal cooperation agreement between the City of Anacortes and Columbia County. The motion unanimously carried.



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9:45 AM - COLUMBIA COUNTY I.T.

Tim Dyke held a discussion regarding a back-up generator for the office building. Requests for qualifications were received in the form of bids with quotes.

Legacy Power Systems - \$365,668.19

Apex Mechanical - \$243,702.00

The process will be readvertized due to inaccuracies in the summary of the scope of work.

10:00 AM - CITY OF DAYTON - PUBLIC WORKS

Ryan Paulson requested camping at the fairgrounds for contract employees working on the 4th street project, 3-4 weeks duration. The Board had no objections and directed Ryan to coordinate with Public Works and the Fair Board for the timing.

10:05 AM - COLUMBIA COUNTY HUMAN RESOURCES

Kristi Zinn presented a modified job description for a temporary building official. A temporary position will be opened due to the emergent nature of providing building official services to the community. An adjusted salary schedule will need to be approved at the next regular meeting.

Commissioner Rundell moved to approve the job description for the temporary building official/fire Marshall on level T4 grade 11. The motion unanimously carried.

EXECUTIVE SESSION: PERSONNEL RCW 42.30.110(1)(G)

At 10:00 am, an executive session was held for 10 minutes to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 10:10 am; no action was taken.

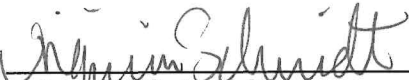
MISCELLANEOUS

Tyler Huff was present to give departmental updates to include grants for the fairgrounds grandstands, ticket booth and other areas of the fairgrounds. A request to use the midway at the fairgrounds was made for the second harvest food distribution services. The Board had no objections pending confirmation of liability insurance.

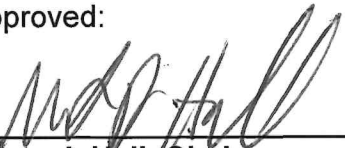
There being no further business to come before the Board, the meeting was duly declared adjourned at 10:30 am.



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COUNTY BOARD OF COMMISSIONERS**

Submitted by: 
Virginia Schmidt
Clerk of the Board

Approved:


Marty J. Hall, Chairman


Jack G. Miller, Commissioner


Ryan R. Rundell, Commissioner

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 7-14-25

Place/Room:

Please Print Name: BOCC + VSTAK	Time: 9am
1 Maci Hopwood	
2 Erick Bengel (2)	
3 Kristi Zinn	
4 Grant Morgan (2)	
5 Jan Strohbehn (2)	
6 Lisa Morris (2)	
7 Tim Dyke	
8 Joe Helm	
9 Tyler Huff	
10 Ryan Paulson	
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