



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

May 19, 2025

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on May 19, 2025, with Chairman Marty J. Hall, Commissioner Jack G. Miller, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

9:00 - PUBLIC COMMENT SESSION

Time was allowed for public comment. No comments were made.

9:10 AM - DEPARTMENT HEAD MEETING

A department head meeting was held to discuss activities of the county departments; no action was taken.

9:50 AM - COLUMBIA COUNTY FACILITIES MAINTENANCE

Tyler Huff was present to further discuss the potential job description for a facilities maintenance/golf course position. The Board suggested making the position a part-time, non-benefited position and look at hiring temporary part-time employees as needed for increased summer work.

Commissioner Rundell moved to approve the modified job description for golf course maintenance, part-time, for Facilities/Parks and Rec. The motion unanimously carried.

10:00 AM - COLUMBIA COUNTY PUBLIC WORKS

Grant Morgan presented and discussed two resolutions for adoption to include the ER&R rates for 2025 and multiple county road projects.

Commissioner Rundell moved to adopt Resolution #2025-12 in the matter of adopting the Equipment Rental and Revolving Fund rental rates. The motion unanimously carried.

Commissioner Hall presented Grant and his team with a certificate of good practice for 2025.

Commissioner Rundell moved to adopt Resolution #2025-13 in the matter of County Road Projects for 2025. The motion unanimously carried.



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10:15 AM - COLUMBIA COUNTY EMERGENCY MANAGEMENT

Nancy Berentsen and Desi Lockard were present to give updates on the emergency management radios and to review the quotes received for a review of the radios. Nancy stated that the quotes are for services and would not need to go out for bid and grant funds would need to be spent by a deadline. Jeromy Phinney offered to potentially assist in covering the cost to help move forward with the assessment. The Board directed Nancy and Desi to move forward with contracting with a company to assess the radios.

At 10:25 am, an executive session was held for 20 minutes with Nancy Berentsen and Desi Lockard to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 10:48 am; no direction was given, no action was taken.

At 10:48 am, an executive session was held for 10 minutes to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 11:04 am; no direction was given, no action was taken.

10:55 AM - COLUMBIA COUNTY PLANNING AND BUILDING

Dena Martin updated the Board on a grant application from the WA Dept of Commerce and the Board had no objection to moving forward.

Commissioner Rundell authorized the Chair to sign the letter of commitment to the Washington Department of Commerce. The motion unanimously carried.

11:00 AM - BERRI - DAVE DRESSLER

Dave Dressler was present to discuss the details of a draft agreement for the County's compost site. The agreement has been reviewed and approved by the Prosecuting Attorney, Planning, and Environmental Health. Work at the site may begin in September.

Commissioner Rundell moved to approve the site use agreement between Columbia County and BERRI and authorize the chair to sign. The motion unanimously carried.

11:30 AM - EXECUTIVE SESSION: LITIGATION RCW 42.30.110(1)(II)

At 11:15 am, an executive session was held for 45 minutes with Dale Slack to discuss litigation pursuant to RCW 42.30.110(1)(i). The session closed at 12:01 pm; no direction was given, no action was taken.



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12:00 PM - BREAK FOR LUNCH

1:00 PM - CLEAR RISK SOLUTIONS - WES CRAGO

Wes Crago was present for an annual visit and to give updates on group programs. No action was taken.

At 1:20 pm, an executive session was held for 10 minutes with Kristi Zinn to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 1:28 pm; direction was given, no action was taken.

1:30 PM - SHERIFFS DEPUTY ASSOCIATION

At 1:30 pm, an executive session was held for 30 minutes with the Sheriff's Deputy Association representatives to discuss collective bargaining sessions pursuant to RCW 42.30.140(4)(a). The session closed at 2:01 pm; direction was given, no action was taken.

MISCELLANEOUS

Commissioner Miller moved to approve the meeting minutes of May 5 and 12, 2025. The motion unanimously carried.

Commissioner Rundell moved to approve the April warrants #47927-48312, excluding districts, and direct deposits in the amount of \$1,932,333.88. The motion unanimously carried.

Commissioner Miller moved to adopt Resolution #2025-14 in the matter of adopting the compensation plan and philosophy from HRCC. The motion unanimously carried.

Commissioner Miller moved to accept the contract for the legal newspaper of record with the Dayton Chronicle. The motion unanimously carried.

An engagement letter from Summit Law Group was presented for approval. Details of the engagement letter were discussed with Kristi Zinn. With approval, Summit Law Group will provide legal counsel to Columbia County for the PRA lawsuit.

Commissioner Miller moved to accept the proposed engagement letter with Summit Law Group to represent the County concerning the PRA lawsuit and authorize the HR Director to sign. The motion unanimously carried.

There being no further business to come before the Board, the meeting was duly declared adjourned at 2:20 pm.



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COUNTY BOARD OF COMMISSIONERS**

Submitted by: Virginia Schmidt
Virginia Schmidt
Clerk of the Board

Approved:

Marty J. Hall
Marty J. Hall, Chairman

Jack G. Miller
Jack G. Miller, Commissioner

Ryan R. Rundell
Ryan R. Rundell, Commissioner

SCANNED

Columbia County Commissioners

Meeting Sign-In Sheet

pg 1

Meeting Date: 5-19-25

Place/Room:

Please Print Name:	Time:
BCCC + VS + AK	9am
1 Dave Schreck	
2 Tyler Haff	
3 Kristi Zinn	
4 Grant Wingen	
5 Sodie Gregg	
6 Deven Martin	
7 Desi Lockard	
8 Tammy Keltnerman	
9 Krissy Chapman	
10 Joe Helm (2)	
11 Caryn VandeGriend (2)	
12 Lisa Norris (2)	
13 Kim Boggs (2)	
14 Dale Slack (2)	
15 Carla Rowe	
16 Stephanie Koenig	
17 Amber Phinney	
18 Nancy Bernstein	
19 Jermory Phinney	
20 Michael Fields	

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date:

5-19-25

Place/Room:

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Please Print Name:	Time:
1 Wes Grogg	
2 Matt Weiss	
3 Brandon Boudrieau	
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