



## **MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS**

**February 18, 2025**

### **9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The regular meeting of the Columbia County Board of Commissioners was held on February 18, 2025, with Chairman Marty J. Hall, Commissioner Jack G. Miller, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

### **9:00 AM - DEPARTMENT HEAD MEETING**

A department head meeting was held to discuss activities of the county departments; new employees were mentioned/introduced; no action was taken.

### **9:45 AM - COLUMBIA COUNTY HUMAN RESOURCES**

Kristi Zinn presented the 'request for outside employment' form for approval and held a brief discussion regarding employees and outside employment.

***Commissioner Rundell moved to approve the form for outside employment. The motion unanimously carried.***

### **10:00 AM - THE CLUB - JIM PEARSON**

Jim Pearson from The Club was present to request funding from the Juvenile Justice Fund to support activities of the The Club.

***Commissioner Miller moved to award \$5,000 from the Juvenile Justice Fund to the Club. The motion unanimously carried.***

### **10:15 AM - COLUMBIA COUNTY EMERGENCY MANAGEMENT**

Nancy Berentsen presented Resolution #2025-07 and briefly discussed the Hazard Mitigation Plan which has been reviewed by FEMA. Signatures by all jurisdictions are needed.

***Commissioner Rundell moved to adopt Resolution #2025-07 in the matter of adopting the Columbia County Hazard Mitigation Plan. The motion unanimously carried.***

### **10:20 AM - PORT OF COLUMBIA - JENNIE DICKINSON**

Jennie Dickinson and Shane Laib were present to request continued support as the Columbia County ADO for economic development, which is awarded every two years.



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***Commissioner Rundell moved to continue the County's association with the Port of Columbia in the matter of ADO and the funds that are designated, and authorize the Chair to sign. The motion unanimously carried.***

### **10:30 AM - COLUMBIA COUNTY HUMAN RESOURCES**

At 10:35, an executive session was held for 25 minutes with Kristi Zinn and Dale Slack to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 10:58 am; no direction was given, no action was taken.

### **11:00 AM - COLUMBIA COUNTY PUBLIC WORKS**

Grant Morgan, Amber Phinney and Stephanie Konen were present to open bids for the 2025 aggregate supply. Bids are a guarantee for rock prices for the year from various suppliers.

The following bids were received:

Rock Hill - Dayton, WA

Konen Rock - Dayton, WA

Bid prices are attached.

The Board directed the Engineer to award bids and contracts to the lowest, qualified bidder.

### **11:15 AM - DAVE DRESSLER**

Dave Dressler was present to request use of the compost site that is owned by the County to operate a green-waste/food scrapping composting operation, and use the screen and slab that is currently there. No action taken.

### **11:30 AM - COLUMBIA COUNTY BOARD OF HEALTH**

The Board of Commissioners recessed and the Board of Health convened at 11:30 am. The Board of Health appointed Marty J. Hall as Chair for 2025 and Ryan Rundell as Vice-Chair for 2025.

Meeting Minutes of the Board of Health are available upon request.

The Board of Health adjourned at 11:50 am and the Board of Commissioners reconvened.

A public hearing will be scheduled for March 17, 2025, at 1:15 pm, to hear comments



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on proposed updates to the County Code for specific health codes.

***Commissioner Miller moved to approve a credit card for Madeline Jensen with a \$1,000 limit. The motion unanimously carried.***

### **12:00 PM - BREAK FOR LUNCH**

### **1:15 PM - COLUMBIA COUNTY SHERIFF**

At 1:15 pm, an executive session was held for 25 minutes with Joe Helm to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 1:55 pm; direction was given, no action was taken.

A payroll change form for Sarah Boudrieau will be presented to reflect the move from assistant civil deputy to Chief civil deputy, with an increase in wages from step 20 to step 25. The change in position was overlooked and the correct changes will be made.

At 2:00 pm the Board recessed until 6:00 pm.

### **MISCELLANEOUS**

***Commissioner Miller moved to approve/renew the Intergovernmental Agreement apportioning the salary of the Court Administrator and authorize the Chair to sign. The motion unanimously carried.***

***Commissioner Miller moved to approve the meeting minutes of February 3 and 10, 2025. The motion unanimously carried.***

No comments were made by the Board for Mast Year Cider and 365 Recreational Cannabis.

***Commissioner Rundell moved to approve the January 2025 warrants #46,804-47225, excluding the districts, and direct deposits in the amount of \$1,705,136.65. The motion unanimously carried.***

The search for a WSU Regional Agronomist still continues.

### **6:00 PM - PUBLIC COMMENT SESSION**

Time was allowed for public comment. No comments were made.

**There being no further business to come before the Board, the meeting was duly declared adjourned at 6:10 pm.**



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COUNTY BOARD OF COMMISSIONERS**

Submitted by: Virginia Schmidt  
Virginia Schmidt  
Clerk of the Board

**Approved:**

Marty J. Hall  
Marty J. Hall, Chairman

Jack G. Miller  
Jack G. Miller, Commissioner

Ryan R. Rundell  
Ryan R. Rundell, Commissioner

SCANNED

# Columbia County Commissioners

## Meeting Sign-In Sheet

Meeting Date: 2-18-25

Place/Room:

| Please Print Name: BDCC + VS + AK | Time: 9am |
|-----------------------------------|-----------|
| 1 Dave Shreck                     |           |
| 2 Tyler Huff                      |           |
| 3 Will Hutchens                   |           |
| 4 Grant Morgan                    |           |
| 5 Mel Mings                       |           |
| 6 Norrie Gregori (2)              |           |
| 7 Kristi Zinn (2)                 |           |
| 8 Deana Martin                    |           |
| 9 Jan Strubbehn (2)               |           |
| 10 Joe Helm (2)                   |           |
| 11 Carla Rowe                     |           |
| 12 Heidi James                    |           |
| 13 Kim Briggs (2)                 |           |
| 14 Krissy Chapman (2)             |           |
| 15 Nancy Berenstin                |           |
| 16 Tim Dyle (2)                   |           |
| 17 Jasmin Helm                    |           |
| 18 Tim Pearson                    |           |
| 19 Jennie Dickinson               |           |
| 20 Shane Laib                     |           |

# Columbia County Commissioners

## Meeting Sign-In Sheet

Meeting Date: 2-18-25

Place/Room:

| Please Print Name: Cont. pg 2 | Time:               |
|-------------------------------|---------------------|
| 1 Dale Slack                  |                     |
| 2 Amber Phinney               |                     |
| 3 Stephanie Kanen             |                     |
| 4 Chuck Belaney               |                     |
| 5 Dave Dressler               |                     |
| 6 Pamela Dressler             |                     |
| 7 Nancy Leughey               | BoH Meeting 11:30am |
| 8 Greg Abe                    |                     |
| 9 Kristen Thorstenson (2)     |                     |
| 10                            | 6pm night meeting   |
| 11                            |                     |
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