



MINUTES OF THE SPECIAL MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

October 28, 2024

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A special meeting of the Columbia County Board of Commissioners was held on October 28th, 2024, with Chairman Jack G. Miller, Commissioner Marty J. Hall, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

9:00 AM - COLUMBIA COUNTY PUBLIC WORKS

Stephanie Konen presented the updated county Procurement Policy which was reviewed and approved by the Prosecuting Attorney.

Commissioner Hall moved to adopt Resolution #2024-22 updating the County Procurement Policy. The motion unanimously carried.

9:10 AM - BUDGET REVIEWS: LAW & JUSTICE AND SOLDIERS & SAILORS

The 2025 preliminary budgets were reviewed for the Soldiers and Sailors fund as well as the Law and Justice fund. No action was taken.

10:10 AM - FINANCE COMMITTEE

Treasurer Carla Rowe and Auditor Will Huchens were present as the Financial Committee to review the 3rd quarter of 2024. The Investment Policy will be updated and presented for approval at the next Finance Committee meeting in January 2025.

10:30 AM - COLUMBIA COUNTY ASSESSOR

Assessor Tammy Ketterman was present to review the 2025 preliminary budget for the Assessor's office.

11:00 AM - COLUMBIA COUNTY FACILITIES MAINTENANCE

Tyler Huff was present for a bid award recommendation for the siding and roofing project on the sale barn at the fairgrounds. The lowest qualified bidder was Cascade Industrial Services at \$93,196.90.

Commissioner Hall moved to recommend accepting the bid as the low bid from Cascade Industrial Services to re-side the sale barn at the fairgrounds. The motion unanimously carried.



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Tyler and Grant Morgan were present to review the 2025 preliminary budget for Parks and Recreation and Facilities Maintenance. No action was taken.

11:30 PM - COLUMBIA COUNTY HUMAN RESOURCES

The Human Resources Department's budget review was moved to 1:30 pm.

12:00 PM - BREAK FOR LUNCH

At 12:10 pm, the Board recessed until 1:30 pm.

1:30 PM - COLUMBIA COUNTY EXTENSION OFFICE

At 1:30 pm, the Board reconvened.

WSU Extension's budget review was postponed to November 4th.

Kristi Zinn was present to review the 2025 preliminary budget for the Human Resources Department. No action was taken.

2:00 PM - COLUMBIA COUNTY PLANNING AND BUILDING

Dena Martin was present to review the 2025 preliminary budget for the Planning and Building Department. No action was taken.

2:30 PM - COLUMBIA COUNTY SUPERIOR COURT/ COUNTY CLERK

Krissy Chapman and Judge Brooke Burns were present to review the 2025 preliminary budgets for Superior Court and the County Clerk. No action was taken.

3:00 PM- EXECUTIVE SESSION: LITIGATION RCW 42.30.110(1)(I)

At 3:00 pm, an executive session was held for 30 minutes with Dale Slack to discuss litigation pursuant to RCW 42.30.110(1)(i). The session closed at 3:30 pm; direction was given, no action was taken.

MISCELLANEOUS

There being no further business to come before the Board, the meeting was duly declared adjourned at 3:30 pm.

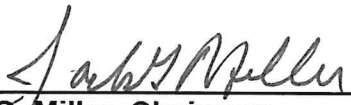
Submitted by:

A handwritten signature in cursive script, reading "Virginia Schmidt".
Virginia Schmidt
Clerk of the Board

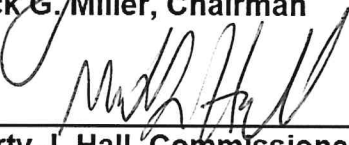


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COUNTY BOARD OF COMMISSIONERS**

Approved:



Jack G. Miller, Chairman



Marty J. Hall, Commissioner



Ryan R. Rundell, Commissioner

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 10-28-24

Place/Room:

Please Print Name: Bacc + Ak + VS	Time:
1 Stephanie Kowen	9am
2 Dave Schreck	
3 Will Hutchens	
4 ProEd2 (2)	
5 Carla Rowe	
6 Tammy Kettner	
7 Tyler Huff	
8 Sant Morgan	
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