



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

October 21, 2024

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on October 21, 2024, with Chairman Jack G. Miller, Commissioner Marty J. Hall, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

9:00 AM - FACILITIES MAINTENANCE

At 9:00 am, a bid opening was held for the siding and roof replacement on the sale barn at the fairgrounds. Grant funding was acquired from the Fairs program through WSDA. The Engineers estimate is \$105,000. The following bids were received:

G2 Commercial Construction - \$428,180.00

S&K Mountain Construction - \$112,668.79

Cascade Industrial Services - \$93,196.90

O'Brien Construction Co. - \$158,641.28

Tyler Huff will review the bids for accuracy and will recommend the bid award at the next meeting.

9:15 AM - DEPARTMENT HEAD MEETING

A department head meeting was held to discuss activities of the county departments; Will Hutchens discussed the possibility of changing the pay periods to every two weeks and further discussions will be held. Jan Strohsbehn informed the Board that a nurse has been hired at Public Health, Madeline Jensen. No action was taken.

10:00 AM - BELINDA LARSON - CHAMBER OF COMMERCE

Belinda Larson and Bette Lou Crothers were present to request Hotel/Motel Funds for two events, Christmas Kickoff and the 2025 All Wheels Weekend. The All Wheels Weekend request will be approved next year.

Commissioner Hall moved to approve the request for Hotel/Motel funds in the amount of \$3,000 for the Chamber of Commerce for the Christmas Kickoff event.

10:15 AM - COLUMBIA COUNTY TREASURER

Carla Rowe presented a job description for Deputy Treasurer for discussion and approval. Details of the job description may change with the HRCC salary



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compensation project.

Commissioner Rundell moved to approve the Deputy Treasurer job description as presented and authorize the Chair to sign. The motion unanimously carried.

10:30 AM - COLUMBIA COUNTY PUBLIC WORKS

Grant Morgan and Stephanie Konen were present to discuss required updates to the 2025 Procurement Policy and drafted Resolution #2024-22 to adopt the policy. More time is needed for review by the Prosecuting Attorney and Auditor, and adopting the resolution was tabled until next week.

Grant discussed purchasing a fully outfitted field truck as stated in proposed Resolution #2024-23 as a sole source purchase.

Commissioner Rundell moved to adopt Resolution #2024-23 in the matter of the sole source purchase of the used field shop truck. The motion unanimously carried.

Grant briefly discussed the need for a fund transfer from the previous Flood Control Zone District back into certain funds as a reimbursement, as well as a payment to the Conservation District. A resolution will be drafted and presented at the next regular meeting.

11:00 AM - COLUMBIA COUNTY PLANNING AND BUILDING

Dena Martin was present to recommend Paul Andersen to the planning commission in seat #1 for the remainder of the term ending December 31, 2026.

Commissioner Hall moved to appoint Paul Andersen to the Planning Commission in Seat #1. The motion unanimously carried.

11:25 AM - COLUMBIA COUNTY SUPERIOR COURT CLERK

Krissy Chapman was present to request a county cell phone for Deputy Clerk Felice Wiens.

Commisisoner Hall moved to approve the cell phone request for Felice Wiens in the Superior Court office. The motion unanimously carried.

11:30 AM - COLUMBIA COUNTY BOARD OF HEALTH

The Board of Commissioners recessed and the Board of Health convened at 11:30 am.



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Meeting Minutes of the Board of Health are available upon request.

Jan Strohhahn gave updates on drug testing done at the Knoblock apartments. A discussion was held regarding positive test results that came back from the testing, as well as the next steps to retest.

The Board of Health adjourned at 12:25 pm.

12:25 PM - BREAK FOR LUNCH

1:15 PM - COLUMBIA COUNTY AUDITOR

At 1:15 pm, the Board of Commissioners reconvened.

Will Hutchens informed the Board that a bond for the County Engineer will cost \$350 for a \$100,000 bond for one year.

Commissioner Hall moved to approve purchasing a \$100,000 bond for the County Engineer from McDonald Zaring Insurance. The motion unanimously carried.

1:30 PM - COLUMBIA COUNTY PUBLIC HEALTH

Jan Strohhahn was present for the 2025 preliminary budget review for the Public Health Department. No action was taken.

2:00 PM - COLUMBIA COUNTY EMERGENCY MANAGEMENT

Nancy Berentsen was present for the 2025 preliminary budget review for the Emergency Management Department. No action was taken.

2:30 PM - COLUMBIA COUNTY SHERIFF

Sheriff Joe Helm was present for the 2025 preliminary budget review for the Sheriffs Department. No action was taken.

The Commissioners reviewed their 2025 preliminary budget review. No action was taken.

At 3: 20 pm, the Board recessed until 6 pm.

MISCELLANEOUS



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No comment was made regarding the special occasion liquor license for the Chamber of Commerce.

No comment was made regarding the liquor license renewal for Dumas Station Wines, LLC.

Commissioner Hall moved to approve the meeting minutes of October 7 and 14, 2024. The motion unanimously carried.

Commissioner Rundell moved to approve the September warrants #45300-45640, excluding districts, and direct deposits in the amount of \$1,857,484.95. The motion unanimously carried.

6:00 PM - PUBLIC COMMENT SESSION

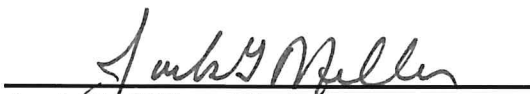
The Board reconvened at 6:00 pm and time was allowed for public comment. No comments were made.

There being no further business to come before the Board, the meeting was duly declared adjourned at 6:10 pm.

Submitted by:


Virginia Schmidt
Clerk of the Board

Approved:


Jack G. Miller, Chairman


Marty J. Hall, Commissioner


Ryan R. Rundell, Commissioner

Columbia County Commissioners

Meeting Sign-In Sheet

SCANNED

Meeting Date: 10-21-24

Place/Room:

Please Print Name: BOCC + VS + AK	Time:
1 Dave Schreck	
2 Corey Hargrett	
3 Desi Lockard (2)	
4 Will Hutchens	
5 Tyler Mattheis	
6 Grant Morgan	
7 Kristen Thorstensen (2)	
8 Krissy Chapman	
9 Joe Hln	
10 Nancy Boerskin	
11 Tim Dyke	
12 Kristi Zinn	
13 ProEd2 (2)	
14 Cola Rowe	
15 Mel Mears	
16 Dena Martin	
17 Dione Dill (2)	
18 Jan Strohman	
19 Rachael Oseth	
20 Dale Slack (2)	

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date:

Place/Room:

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Please Print Name:	Time:
1 Kim Baggs (2)	
2 Betty Lou Grotter	
3 Belinda Losen	
4 Stephanie Kamen	
5 Delphine Bailey (2)	11:30am Board of Health
6 Dr. Noree	
7 Chuck Belamy	
8 Jasmine Ikin	
9 Nancy Lengherg	
10 Jan Strohbehn	1:30
11 Kate Smith + Erick Bengel WWUB	
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