



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

August 19, 2024

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on August 19, 2024, Commissioner Marty J. Hall, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts were present. Chairman Jack G. Miller was absent. List of attendees is attached.

9:00 AM - COLUMBIA COUNTY HUMAN RESOURCES

Representatives from HR Compensation Consultants (HRCC) were present virtually to discuss the compensation study progress and to answer questions from department heads and county employees.

9:45 AM - DEPARTMENT HEAD MEETING

A department head meeting was held to discuss activities of the county departments; no action was taken.

10:20 AM - COLUMBIA COUNTY EMERGENCY MANAGEMENT

Nancy Berentsen presented payroll change forms for all the dispatchers requesting increases due to limited staff and extra hours worked. Special pay stipends in the amount of \$2,000 for each full-time dispatcher were also requested and discussed.

Commissioner Rundell moved to approve the retention performance stipend for dispatchers Johnson, Brown, Casimira, Baxter, in the amount of \$2,000 for each dispatcher. The motion unanimously carried.

Commissioner Rundell moved to approve the payroll change forms for Johnson - step 3 to 9. Brown - step 3 to 9. Casimira - step 2 to 8. Baxter - step 6 to 12. Watson - step 2 to 8. Winegarden - step 3 to 9. Holt - step 6 to 12. The motion unanimously carried.

Commissioner Rundell moved to approve the retention performance stipend for Audrey Watson in the amount of \$2,000. The motion unanimously carried.

10:30 AM - COLUMBIA COUNTY SHERIFF

Sheriff Helm was present to discuss the current stipends that he and Under Sheriff Robbie Patterson received. Joe is still searching for a chief deputy to fill the vacant position and the stipends will continue until the position is filled or until the end of the



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year.

Commissioner Rundell moved to continue the stipend for Sheriff Helm and Under Sheriff Robbie Patterson until the Chief Deputy position is filled, or until the end of the year. The motion unanimously carried.

10:45 AM - COLUMBIA COUNTY PUBLIC WORKS

Grant Morgan presented an interlocal agreement between the city of Dayton and Columbia County for the paving of 4th Street. Grant acquired a grant to assist the City of Dayton in the amount of \$2.2 Million for the re-surfacing of 4th street.

Commissioner Rundell moved to approve the Interlocal Agreement for certified acceptance services between the City of Dayton and Columbia County for the 4th Street project, and authorize the acting chair to sign. The motion unanimously carried.

11:00 AM - COLUMBIA COUNTY PLANNING AND BUILDING

Dena Martin was present to discuss the updated job description for the Building Inspector/Fire Marshall and the changes requested.

Commissioner Rundell moved to approve the updated job description for the building inspector/fire marshal/code enforcement official and authorize the chair to sign. The motion unanimously carried.

11:15 AM - COLUMBIA COUNTY I.T.

At 11:15 am, an executive session was held for 30 minutes with Tim Dyke and Dale Slack to discuss national security pursuant to RCW 42.30.110(1)(a). The session closed at 11:45 am; direction was given, no action was taken.

11:45 AM - EXECUTIVE SESSION: REAL ESTATE ACQUISITION RCW 42.30/110(1)(B)

At 11:50 am, an executive session was held for 15 minutes to discuss real estate acquisition pursuant to RCW 42.30.110(1)(b). The session closed at 12:05 pm; no direction was given, action was taken.

At 12:15 pm, the Board of Commissioners recessed until 6:00 pm.

12:00 PM - BREAK FOR LUNCH



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1:15 PM - COLUMBIA COUNTY BOARD OF HEALTH

The Board of Health convened at 1:15 pm.

The meeting minutes of the Board of Health are available upon request.

The Board of Health adjourned at 1:40 pm.

MISCELLANEOUS

Commissioner Rundell moved to approve the July warrants #44505-44916, excluding districts, in the amount of \$2,710,638.57. The motion unanimously carried.

A brief discussion was held regarding opening the 2025 indigent defense contracts. Requests for proposals will be advertised. Attorney Rachel Cortez terminated her 2024 contract effective November 2024.

Commissioner Rundell moved to approve the meeting minutes of August 5 and 12, 2024. The motion unanimously carried.

No comment was made regarding the liquor license renewal for The Last Resort and the KOA.

6:00 PM - PUBLIC COMMENT SESSION

At 6:00 pm, the Board of Commissioners reconvened. Time was allowed for public comment and public comment was taken from Leann Literal regarding fairgrounds employees.

There being no further business to come before the Board, the meeting was duly declared adjourned at 6:15 pm.

Submitted by:

A handwritten signature in black ink, appearing to read "Virginia Schmidt", written over a horizontal line.

**Virginia Schmidt
Clerk of the Board**

Approved:

A handwritten signature in black ink, appearing to read "Jack G. Miller", written over a horizontal line.
Jack G. Miller, Chairman



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COUNTY BOARD OF COMMISSIONERS**



Marty J. Hall, Commissioner



Ryan R. Rundell, Commissioner

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 8-19-24

Place/Room:

Please Print Name: KB, MH, VS + AK	Time: 8 am
1 Dave Schreck	
2 Kristi Zinn (2)	
3 Nancy Beers-ten	
4 Tammy Kitterman	
5 Joe Helm	
6 Grant Morgan	
7 Amber Phinney	
8 Tyler Huff	
9 Will Hutchens	
10 Krissy Chapman	
11 Dean Martin	
12 Desi Lockard (2)	
13 Katie Musch (2)	
14 Diana HRC (2)	
15 Carla Rowe	
16 Maedene Sherre (2)	
17 Hilary (2)	
18 Kim Boggs (2)	
19 Dale Slack (2)	
20 Tim Dyke	

Columbia County Commissioners

Meeting Sign-In Sheet

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Meeting Date: 8-19-24

Place/Room:

Please Print Name:

Time:

1 Diane Dill (2)

2 Jan Stronbehn (2)

3 Marcie Mc Nicol

4 Marcie Gressie (2)

Bolt

5 Jan Stronbehn

1:15 pm

6 Jasmin Helm

7 Chuck Belany

8 Nancy Laughery

9 Leann Literal

6 pm

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