



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

May 6, 2024

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on May 6th, 2024, with Chairman Jack G. Miller, Commissioner Marty J. Hall, Commissioner Ryan R. Rundell, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

9:00 AM - PUBLIC COMMENT SESSION

Time was allowed for public comment. No comments were made.

9:10 AM - COLUMBIA COUNTY PUBLIC WORKS

A public bid opening was held for the hot mix asphalt and the emulsified asphalt supply for 2024. The following bids were received:

Emulsified Asphalt - Ergon - Pasco, WA - \$306,997.00

Hot Mix Asphalt- Herco- Lewiston, ID - \$84,600.00

Hot Mix Asphalt- Humbert Asphalt - Milton Freewater, OR - \$71,300.00

The Board referred the bids to the Engineer to review for qualifications and move forward with recommendations.

9:30 AM - COLUMBIA COUNTY SHERIFF

At 9:30 am, an executive session was held for 15 minutes with Joe Helm and Sarah Boudrieau to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 9:50 am; direction was given; no action was taken.

9:45 AM - EXECUTIVE SESSION: PERSONNEL RCW 42.30.110(1)(G)

At 9:50 am, an executive session was held for 15 minutes with Rachelle Oseth to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 10:05 am; direction was given; no action was taken.

A payroll change form will be completed to compensate Donna Hanger as a temporary interim at the rate of \$23.52 for the days spent filling in for Naedene Shearer.

10:00 AM - EXECUTIVE SESSION: CONTRACT NEGOTIATIONS RCW 42.30.110(1)(D)



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At 10:15 am, an executive session was held for 15 minutes with Jeromy Phinney and Mike Springs to discuss contract negotiations pursuant to RCW 42.30.110(1)(d). The session closed at 10:30 am; no direction was given; no action was taken.

10:30 AM - BLUE MOUNTAIN COUNSELING

Chrisann Christensen and Rachael Fletcher were present to continue the discussion regarding a request for additional tax funds. Blue Mountain Counseling requested half of the funds that are allocated to them each month.

Commissioner Hall moved to change the amount of tax funds that Blue Mountain Counseling receives to half of the allotted 1%, provided it is not a breach of contract with Comprehensive Health Care. The motion unanimously carried.

10:45 AM - STEPHANIE CARPENTER - ALTC

Stephanie Carpenter and Zella Powers presented a Proclamation for May as Older American's Month and discuss senior services in our area.

Commissioner Hall read aloud the proclamation for May as Older American's Month.

Commissioner Hall moved to authorize the Chair to sign the proclamation. The motion unanimously carried.

10:50 AM - COLUMBIA COUNTY AUDITOR

Will Hutchens presented an updated salary schedule for the Emergency Management department with a change in position title from Program Manager to E-911 Operations Manager

Commissioner Rundell moved to approve the change of title name on the Emergency Management salary schedule from Program Manager to E-911 Operations Manager. The motion unanimously carried.

11:00 AM- COLUMBIA COUNTY EMERGENCY MANAGEMENT

Tina Bobbitt and Nancy Berentsen were present to give updates for the Emergency Management department to include staffing and new hires. A continuation of the hiring discussion was held and details were discussed regarding possibly adding more dispatchers. The Board directed Tina to hire one additional dispatcher and to pursue additional funding to cover another dispatcher in the future.



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Tina presented a payroll change form for Tiffany Baxter indicating an increase for an annual anniversary.

Commissioner Hall moved to approve the payroll change form for Tiffany Baxter from step 5 to step 6. The motion unanimously carried.

At 12:00 pm, an executive session was held for 15 minutes with Tina Bobbitt and Kristi Zinn to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 12:40 pm; no direction was given; no action was taken.

12:00 PM - BREAK FOR LUNCH

1:15 PM - COLUMBIA COUNTY PROSECUTING ATTORNEY

At 1:15 pm, an executive session was held for 35 minutes with legal counsel present to discuss litigation pursuant to RCW 42.30.110(1)(i). At 1:50 pm, the session was extended for 10 minutes. The session closed at 2:00 pm. Direction was given; no action was taken.

1:30PM- COLUMBIA COUNTY HUMAN RESOURCES

Kristi Zinn was present to hold a discussion regarding insurance updates and the status of the compensation study proposals.

MISCELLANEOUS

Commissioner Hall moved to approve the meeting minutes from April 15, 22 and 29, 2024. The motion unanimously carried.

No comment was made regarding the special occasion liquor license for the Chamber of Commerce.

Tyler Huff and Grant Morgan were present to discuss compensation and hours for a temporary, part-time Parks and Recreation employee, Sean Casseday.

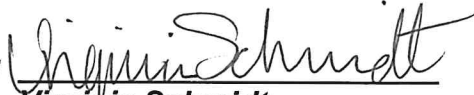
Commissioner Rundell moved to amend the Parks and Recreation salary schedule to include a one-spot line item for an applicator at the rate of \$30 per hour. The motion unanimously carried.

Commissioner Rundell moved to approve the payroll change form for Sean Casseday as a temporary laborer at the rate approved. The motion unanimously carried.

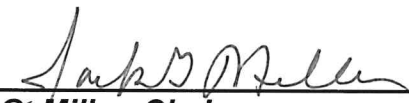


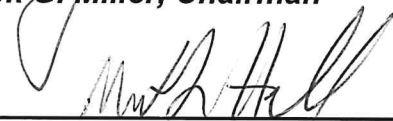
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COUNTY BOARD OF COMMISSIONERS**

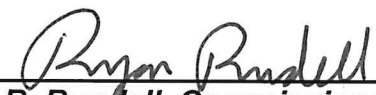
There being no further business to come before the Board, the meeting was duly declared adjourned at 2:35 pm.

Submitted by: 
Virginia Schmidt
Clerk of the Board

Approved:


Jack G. Miller, Chairman


Marty J. Hall, Commissioner


Ryan R. Rundell, Commissioner

Columbia County Commissioners

Meeting Sign-In Sheet pg 2

Meeting Date: 5-6-24

Place/Room:

Please Print Name: BOCC + VS + MC	Time:
1 Stephanie Kanan	
2 Amber Phinney	
3 JASON JIRON	
4 Dale Walling	
5 STAN BROGDON	
6 Dale Slack (2)	
7 Joe Helm	
8 Sarah Boudrieau	
9 Rachelle Oseth	
10 Kristi Zinn	
11 Jermory Phinney	
12 Mike Springs	
13 Chrissan Christen	
14 Rachael Fletcher	
15 Zela Powers	
16 Stephanie Carpenter	
17 Will Hutchens	
18 Tina Bobbitt	
19 Nancy Berentzen	
20 IPhone (2)	

Columbia County Commissioners

Meeting Sign-In Sheet

pg 2

Meeting Date: 5-6-24

Place/Room:

Please Print Name:	Time:
1 Eric Ferguson (Z)	1:15
2 Emily Guildner (Z)	
3 Tyler Huff	
4 Grant Morgan	
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