



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

February 5, 2024

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on February 5th, 2024 with Chairman Jack G. Miller, Commissioner Marty J. Hall, Commissioner Ryan R. Rundell, and Deputy Clerk of the Board Ashley Kilts present. List of attendees is attached.

9:01 AM - PUBLIC COMMENT SESSION

No public comment.

9:10 AM - COLUMBIA COUNTY PUBLIC WORKS

Grant Morgan presented job descriptions for Project Manager, Assistant Business manager, Assistant Public Works Director, Public Works Assistant, Maintenance Supervisor, and Facilities Maintenance Worker.

Commissioner Rundell moved to approve the Public Works job descriptions as presented and authorize the chair to sign. The motion unanimously carried.

Grant Morgan and Kristi Zinn were present to discuss the proposed wage study.

Commissioner Hall moved to form a wage study committee that consists of Commissioner Rundell, Kristi Zinn, Grant Morgan, Will Hutchens, Carla Rowe. The motion unanimously carried.

Grant Morgan held a discussion regarding Parks and Recreation reorganization. Grant proposed Tyler, Jason and the maintenance staff use the race office at the fairgrounds as their new office. The office will need some updates. Commissioner Hall directed Grant Morgan to get a new organizational chart and come back to the Commissioners for approval.

A discussion was held regarding medical insurance planning. Commissioner Hall recommended that Commissioner Rundell, Kristi Zinn and Grant Morgan start shopping around for Insurance.

9:45 AM - COLUMBIA COUNTY PUBLIC HEALTH

Jan Strohehn was present to discuss payroll change forms for Delphine Bailey and Gregory Abramson.

Commissioner Hall moved to approve payroll change forms for Bailey and Abramson. The motion unanimously carried.



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Jan Strohbehn gave general updates on Public Health.

9:55 AM - COLUMBIA COUNTY SHERIFF

Sheriff Joe Helm was present to request a credit card for new hire Brandon Boudrieau with a limit of \$1000. The Commissioners had no objection.

10:00 AM - COLUMBIA COUNTY AUDITOR

Commissioner Miller set a public hearing for Tuesday, February 20th at 10:00 am for budget amendments and to create the Health Care Reimbursement fund.

10:10 AM - COLUMBIA COUNTY HUMAN RESOURCES

Kristi Zinn was present to discuss the Human Resources 2024 Budget; a budget amendment is necessary and will be completed at the public hearing set for February 20th, 2024.

At 10:30 am, an executive session was held for 10 minutes with Kristi Zinn to discuss personnel pursuant to RCW 42.30.110(1)(g). The session closed at 10:40 am; no action was taken, direction was given.

10:40 AM - COLUMBIA COUNTY PROSECUTING ATTORNEY

At 10:45 am, an executive session was held for 15 minutes with Dale Slack, Jennine Christensen and Kristi Zinn to discuss personnel pursuant to RCW 42.30.110(1)(g) and Potential Litigation RCW 42.30.110()(i). The session closed at 11:00 am; no action was taken.

MISCELLANEOUS

Commissioner Rundell moved to approve Resolution #2024-06 setting Commissioners Salary for 2028. The motion unanimously carried.

Commissioner Hall moved to approve Meeting Minutes for January 16th and 22nd 2024. The motion unanimously carried.

Commissioner Hall moved to pay WSAC annual dues. The motion unanimously carried.

Commissioner Hall moved to sign the BIC Memorandum of understanding between the USDA Forest Service and various counties, including Columbia County and authorize the chair to sign. The motion unanimously carried.



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COUNTY BOARD OF COMMISSIONERS**

Commissioner Hall moved to adopt the 2024 Intergovernmental Agreement Apportioning Salary of Court Administrator. The motion unanimously carried.

Commissioner Rundell moved to approve the payroll change form with the added line of current position. The motion unanimously carried.

There being no further business to come before the Board, the meeting was duly declared adjourned at 11:00 am.

Submitted by: Ashley Kilts
Ashley Kilts
Deputy Clerk of the Board

Approved:

Jack G. Miller
Jack G. Miller, Chairman

Marty J. Hall
Marty J. Hall, Commissioner

Ryan R. Rundell
Ryan R. Rundell, Commissioner

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 2-5-24

Place/Room:

Please Print Name: BOCC + AK	Time:
1 Dave Schreck	
2 Jessica Ruffcorn (2)	
3 Amber Phinney	
4 Tyler Huff	
5 Mel mings (2)	
6 Naedene Shearer (2)	
7 Will Hutchens	
8 Carla Rowe (2)	
9 Kristi Zinn	
10 Grant Morgan	
11 Nonega2 (2)	
12 Jan Stohbehn	
13 Kevin Rust	
14 Dale Slack	
15 Jennine Christensen	
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