



MINUTES OF THE REGULAR MEETING OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

December 4, 2023

9:00 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on December 4th, 2023, with Chairman Ryan R. Rundell, Commissioner Marty J. Hall, Commissioner Jack G. Miller, Clerk of the Board Virginia Schmidt and Deputy Clerk Ashley Kilts present. List of attendees is attached.

9:01 AM - PUBLIC COMMENT SESSION

Time was allowed for public comments. No comments were made.

9:10 AM - COLUMBIA COUNTY TREASURER

Carla Rowe was present to review investment opportunities through a WSAC partner company, Three+One. The company defines and provides liquidity analysis & data services, through an analysis called CashNet. More information will be gathered.

9:30 AM - PUBLIC HEARING: 6-YEAR TRANSPORTATION PLAN AND ANNUAL CONSTRUCTION PLAN

A public hearing was held at 9:30 am to discuss the proposed annual construction program and the six-year transportation improvement program for 2024-2029. A list of those present is attached. The proposed plans and programs were reviewed and public comment was taken. The hearing closed at 9:37 am.

Commissioner Hall moved to adopt Resolution #2023-28 in the Matter of Adopting the 2024 Annual Construction Program and the 6-year Transportation Improvement Program for 2024-2029. The motion unanimously carried.

9:40 AM - COLUMBIA COUNTY PUBLIC WORKS

Grant Morgan presented 3 resolutions for adoption and discussed road diversion funds, special trails funds and surplus property.

Commissioner Hall moved to adopt Resolution #2023-29 in the Matter of Road Funds Diverted to Current Expense. The motion unanimously carried.

Commissioner Hall moved to adopt Resolution #2023-30 in the Matter of the Special Purpose Paths and Trails. The motion unanimously carried.

4 pieces of equipment are no longer being used and will be sold by public auction. Equipment listed in resolution #2023-35.



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Commissioner Miller moved to adopt Resolution #2023-35 in the Matter of Surplus County Property. The motion unanimously carried.

10:00 AM - PUBLIC HEARING: LEVY CERTIFICATIONS

A public hearing was held at 10:00 am to discuss the proposed levy certifications for current expense, EMS and county road. A list of those present is attached. The proposed levies were reviewed and time was allowed for public comment. County Assessor Tammy Ketterman was present to review the levy certifications and proposed tax levy rates. No public comments were made. The hearing closed at 10:05 am.

Commissioner Hall moved to adopt Resolution #2023-31 In the Matter of the 2024 Current Expense Levy. The motion unanimously carried.

Commissioner Hall moved to adopt Resolution #2023-32 In the Matter of the County Road Levy Certification. The motion unanimously carried.

Commissioner Hall moved to adopt Resolution #2023-33 In the Matter of the EMS Levy Certification. The motion unanimously carried.

Commissioner Miller moved to adopt Resolution #2023-34 In the Matter of Collection for the Soldiers and Sailors Fund for 2024. The motion unanimously carried.

10:20 AM - COLUMBIA COUNTY AUDITOR

Will Hutchens was present to set a public hearing for 2024 Budget Adoptions for December 18th, 2023 at 10:00 am. A public hearing for budget amendments was also set for 1:15 pm on December 18th, 2023.

10:30 AM - COLUMBIA COUNTY PLANNING AND BUILDING

Dena Martin was present to review the consultant contract for Northwest Hydraulic Consultants, Inc. for CFHMP grant implementation. The Board authorized the Planner to sign the CFHMP contract.

Commissioner Hall moved to authorize the County Planner Dena Martin to sign on behalf of the County for the consulting services contract for the CFHMP grant. The motion unanimously carried.

Dena recommended Robert Stearns to be appointed as Columbia County Fire Marshal due to his training and certifications received.

Commissioner Hall moved to appoint Robert Stearns as Building Official/Fire Marshal. The motion unanimously carried.



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Commissioner Miller moved to reappoint Chuck Reeves to seat 5 on the Planning Commission, effective December 14th, contingent on no other applications or letter of interest being received; if other interest is shown the reappointment will take place on December 18th, 2023. The motion unanimously carried.

10:45 AM - COLUMBIA COUNTY EMERGENCY MANAGEMENT

Tina Bobbitt was present to give departmental updates for the Emergency Management department, including quotes for the radios, to include additional public health funding, and the Emergency Preparedness grant. The Hazardous Materials Emergency Preparedness Grant was reviewed; matching funds of \$7,067 would be requested and is budgeted for.

At 11:03, an executive session was held for 10 minutes with Tina Bobbitt and Kristi Zinn to discuss contract negotiations pursuant to RCW 42.30.110(1)(d). The session was extended for 5 minutes at 11:15 am. The session then closed at 11:20 am; no action was taken and direction was given.

11:15 AM - COLUMBIA COUNTY HUMAN RESOURCES

At 11:25 am, an executive session was held for 40 minutes with Kristi Zinn to discuss personnel pursuant to RCW 42.30.110(1)(g). At 12:05 pm, the session was extended for 15 minutes. The session closed at 12:20 pm; no action was taken and direction was given.

12:00 PM - BREAK FOR LUNCH

At 12:20 pm, the Board recessed until 3:05 pm.

3:05 PM - COLUMBIA COUNTY PUBLIC WORKS

A bid opening was held to accept bids for the roof replacement for the Blue Mountain Counseling building.

Signature Roof Service, LLC - Kent, WA - \$238,480.00

Vitan Construction, LLC - Boring, OR - \$209,754.00

R&Z - Walla Walla, WA - \$135,199.44

The County Engineer will review the bids and will check for qualifications.

Commissioner Miller moved to authorize Grant Morgan to award the lowest



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responsible bid after review and qualifications, and the Board will sign the contract following approvals. The motion unanimously carried.

3:30 PM - BOARD OF HEALTH

The Board of Commissioners recessed and the Board of Health convened at 3:30 pm. Meeting minutes of the Board of Health are available upon request. January 16th will be the next BOH meeting.

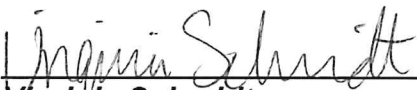
At 4:35 pm, the Board of Health adjourned and the Board of Commissioners reconvened.

MISCELLANEOUS

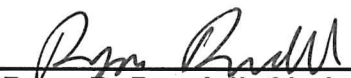
Commissioner Hall moved to approve the meeting minutes for November 20th, 27th, 30th, 2023. The motion unanimously carried.

There being no further business to come before the Board, the meeting was duly declared adjourned at 4:35 pm.

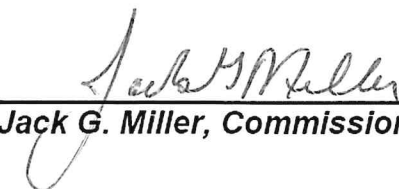
Submitted by:


Virginia Schmidt
Clerk of the Board

Approved:


Ryan R. Rundell, Chairman


Marty J. Hall, Commissioner


Jack G. Miller, Commissioner

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 12-4-23

Place/Room:

Please Print Name: BOCC + VS + AK		Time:
1	Will Hutchens	9 am
2	Carey Honeycutt	
3	Dale Slack (2)	
4	Carla Bowe	
5	Grant Mogan	
6	Ted Penner	
7	Tammy Wetterman Wetterman	10:00 am
8	Jermory Phinney	
9	Tina Bobbitt	
10	Dana Martin	
11	Robert Stearns	
12	Kristi Zion	
13	Vitaliy Ponomarev	3:00 pm
14	Tyler Huff	
15	BoH	3:30 pm
16	Chuck Beleny	
17	Nancy Laughery	
18	Mackey Smith	
19	Jasmin Helm	
20	Jan Strohbehn	

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 12-4-23

Place/Room: pg 2

Please Print Name:	Time:
1 Debbie Davis (z)	
2 Theresa Hill Jason Hill	
3 Kristen Thorstenson (z)	
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