



MINUTES OF THE REGULAR AGENDA OF THE COLUMBIA COUNTY BOARD OF COMMISSIONERS

September 6, 2022

8:50 AM - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Columbia County Board of Commissioners was held on September 6, 2022, with Chairman Marty J. Hall, Commissioner Charles L. Amerein, Commissioner Ryan R. Rundell, and Clerk of the Board Virginia Schmidt present. List of attendees is attached.

8:51 AM - COLUMBIA COUNTY INTERIM ENGINEER

Grant Morgan was present to accept the terms of employment as described in the presented Employment Agreement as the County Engineer/Public Works Director.

Commissioner Rundell moved to approve the employment agreement between Walter Grant Morgan and Columbia County as presented, effective November 1, 2022. The motion unanimously carried.

9:00 AM - PUBLIC HEARING: FRANCHISE AGREEMENT

A public hearing was held at 9:00 am to discuss the proposed franchise agreement. A list of those present is attached. The proposed franchise agreement was not available for review and public comment was taken. The hearing closed at 9:10 am.

The Commissioners directed Prosecutor Dale Slack to move forward with the changes to the agreement for further review, drafting and approval at the next regular meeting.

9:20 AM - PUBLIC COMMENT SESSION

No public comments were made.

9:30 AM - COLUMBIA COUNTY PUBLIC WORKS

Resolution 2022-26 was reviewed for approval to accompany the previously approved amended Public Works Organizational Chart and Salary Schedule.

Commissioner Rundell moved to adopt Resolution 2022-26 in the matter of amending the 2022 public works salary schedule and organizational chart. The motion unanimously carried.

9:50 AM - DAVE FINNEY



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Dave Finney was present for a discussion regarding the bid process for the courthouse HVAC renovation project. The project is ready to go out for bid and the bid opening will be held on October 3, 2022 at 10:00 am.

Commissioner Rundell moved to approve Public Works Project 1530 to be placed in the ads for bid submission. The motion unanimously carried.

10:15 AM - COLUMBIA COUNTY TREASURER

Carla Rowe held a discussion regarding 15 % of the state allocation of rural schools funds for forest service projects.

Commissioner Amerein moved to adopt Resolution #2022-25 Designating 15% of the State Allocation of the Secure Rural Schools and Community Self Determination Act to Title II and III Projects. The motion unanimously carried.

10:30 AM - COLUMBIA COUNTY PROSECUTOR

Dale Slack held a discussion regarding departmental updates on the opioid settlement, the Blake contract and public records requests. The amount of public records requests that have come in and are expected to be received is extensive. Dale suggested hiring a part-time employee to assist with public records requests. The position could be funded out of the prosecutors' budget. The Commissioners agreed with the need for the position and had no objections to moving forward.

An executive session was held for one hour and twenty minutes with Dale Slack, Eric Ferguson and Craig Briggs to discuss litigation pursuant to RCW 42.30.110(1)(i). The session closed at 12:25 pm; direction was given; no action was taken.

MISCELLANEOUS

Commissioner Amerein moved to approve the meeting minutes of August 15, 22, and 29, 2022, including one amendment in wording, as mentioned. The motion unanimously carried.

Commissioner Amerein moved to adopt Resolution #2022-27 in the matter of appointing Cathy Abel as acting Auditor for Columbia County. The motion carried by a 2 to 1 vote. Commissioners Rundell and Hall voting yes and Commissioner Amerein voting no.

A discussion was held regarding compensation pay for Cathy Abel and Sadie Gregg for assuming interim duties of the County Auditor; Cathy Abel will temporarily receive



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the statutory salary of the Auditor and Cathy can submit a payroll change form for Sadie to compensate for the addition of duties and increased work load. The discussion also included giving acting Auditor Cathy Abel authority to remove Anne Higgins' name from accounts and credit cards and replace them with hers.

Commissioner Amerein moved to authorize Carla Rowe as Cash Manager Administrator approval for all Columbia County accounts. The motion unanimously carried.

Commissioner Rundell moved to authorize Cathy Abel as acting auditor to receive county statements and grant the authority to remove Anne Higgins from County credit cards and add Cathy Abels name to all accounts that the auditor usually has; and also has authority as Auditor to remove/add to and from County accounts. The motion unanimously carried.

No comment was made regarding the liquor license renewal for the KOA at Lyons Ferry Marina.

A brief discussion was held regarding creating a Human Resources Department and the details of the proposed job description and salary schedule were discussed. The risk manager portion of the job description will be removed and the Board approved advertising for the position.

Commissioner Rundell moved to approve the HR manager job description as amended. The motion unanimously carried.

There being no further business to come before the Board, the meeting was duly declared adjourned at 12:25 pm.

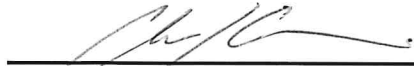
Submitted by: Virginia Schmidt
Virginia Schmidt
Clerk of the Board

Approved:

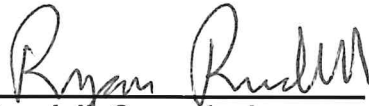
Marty J. Hall
Marty J. Hall, Chairman



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Charles L. Amerein, Commissioner



Ryan R. Rundell, Commissioner

SCANNED

Columbia County Commissioners

Meeting Sign-In Sheet

Meeting Date: 9-10-22

Place/Room:

Please Print Name: All Comms & VS		Time: 8:50
1	Dave Schreck	
2	Grant Morgan	
3	Joanna Morgan	
4	Jack Miller	8:50
5	Laura Auckerman	
6	Amber Phinney	
7	Teff McCowen	
8	Jennie Dickinson	9:00 am
9	Dale Slack	
10	Wentzberg Times (2) + Dayton Chronicle	
11	Dave Finney (2)	
12	Barbara (2)	
13	Chris Mills (2)	
14	Dayton Chronicle (2)	
15	Kara Riebold (2)	
16	Bob Greene (2)	
17	Carla Rowe	
18	Melanie Mings	9:40
19	Leanne Woods	10:30
20	Eric Ferguson + Craig Briggs	11:00

Public Hearing